



**Request Form for Clubs & Group postings on Channel 733 & KingsPointSunCityCenter.com website**

FORM DEADLINE

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

Note - This Request Form must be received in either Clubhouse Business Office **at least 2 business days** prior to your message start date.

Where would you like this information to appear?

*Clubs and Organizations Calendar on KingsPointSunCityCenter.com website?*  
*Channel 733 (The Wheel)*

YES  NO  
 YES  NO  
 YES  NO

If placed on the website, is this a recurring event?

If recurring, list the recurrence. Example: weekly, or monthly or Tue-Th? \_\_\_\_\_

If recurring, what is the start date and stop date? Start: \_\_\_\_\_ Stop: \_\_\_\_\_

If placed on Channel 733 (The Wheel), what is the start date and stop date? Start: \_\_\_\_\_ Stop: \_\_\_\_\_

*\*Note—2 week maximum for Channel 733 postings*

**CREATE YOUR NOTICE**

*One space per letter and punctuation. Please abbreviate where possible.*

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(Name of Club or Group)

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(Name of Event )

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(Where is Event held? State which Clubhouse and Room)

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(Day of the week)                      ( Month & Date)                      (Time)

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(Additional Information)

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*Vesta reserves the right to edit material. All material must be either printed or typed. Vesta is not responsible for incorrect information provided on this form.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_